



Donnington and Muxton Parish Council

Turreff Hall, Turreff Avenue, Donnington, Telford, TF2 8HG

Email: clerk@donningtonmuxtonpc.org

Website: www.donningtonmuxtonpc.org

Telephone: 01952 608001

To All Members of this Parish Council

6th June 2022

Dear Councillor,

You are summonsed to attend a meeting of the
Full Council on Monday 13th June 2022 at 7pm
At Donnington Community Hub, Donnington

AGENDA

22/06/27 Apologies: To accept the apologies of those unable to attend.

22/06/28 Declaration of Interest: To declare a personal or pecuniary interest in any item on the agenda.

22/06/29 Public Session

There will be 15 minutes allowed for questions to the Chair from Members of the Public.

22/06/30 Minutes: To confirm the following Minutes of the Council and its Committees:

- a. Planning Committee meeting held on 9th May 2022.
- b. Annual Parish meeting held on 9th May 2022.
- c. Annual Council meeting held on 9th May 2022.
- d. Staff and Personnel Committee meeting 10th May 2022.

22/06/31 Matters Arising from Minutes

To enable Councillors to receive updated information of actions contained in the Minutes thereof.

22/06/32 Expenditure Transactions: To receive and accept the Expenditure Transactions for May 2022.

22/06/33 Income Received: To receive the income report for May 2022.

22/06/34 Bank Reconciliation: To receive the bank reconciliation as of 31st May 2022.

22/06/35 Financial Budget Comparisons: To receive the financial budget comparisons as at 31st May 2022.

22/06/36 Accounts and the Annual Return

a. Annual Return

To complete the Annual Governance Statement. (Page 4 of AGAR)* Please see the Explanation of assertions for each numbered point.

To confirm the Statement of Accounts. (Page 5 of AGAR) including reconciliation of boxes 7 and 8*

To receive the Annual Internal Audit Report. (Page 3 of AGAR)

To receive and sign the Accounts – Supporting Statement*

- To receive the Explanation of Variances.
- b. Bank Reconciliation Details
To receive the Bank Reconciliation at 31st March 2022*
 - c. Internal Audit
To receive report from Internal Auditor, Atwal Harjinder detailing internal audit visits.
 - d. End of Year Accounts
To receive and sign the Consolidated Balance Sheet. *
To receive the Income and Expenditure Financial Summary.
To receive the Financial Statement

* Chairman to complete and sign at the meeting.

22/06/37 Cycle path Donnington/Muxton to Newport

To consider supporting the project to improve the cycle path from Donnington to Newport. This will be done in partnership with Local Parish Councils, Telford & Wrekin Council, and contributions from Councillors A Eade and T Nelson Borough Ward Fund.

22/06/38 Donnington Wood Way Street Lighting Improvements

To discuss response from S Haydon (Telford & Wrekin Council's Neighbourhood Co-ordinator) with regard to funding for proposed street lighting improvements along Donnington Wood Way footpath.

22/06/39 Budgeting for Annual Excursion Donnington Youth Club

The Chairman, Councillor T Hoof, has requested that Councillors consider allocating a budget for funding an annual excursion for Donnington Youth Club, to take place in February half term each year in partnership with Donnington Youth Club & Donnington Partnership.

22/06/40 War Memorial Donnington

To consider a quote to tidy up the land where the war memorial is being installed to include raised beds and planting.

22/06/41 Bus Users Group

To elect a representative on the Bus Users Group.

22/06/42 Agenda Items for the Next Council Meeting

To ask Councillors if they have any items for discussion which they wish to have placed on the agenda for the next Council meeting.

22/06/43 Date of next meeting

To inform Councillors that the next Council meeting will be held on Monday 12th July 2021 at Donnington Community Hub, St Matthew's Road, Donnington commencing at 7pm



Ralph L Morgan
Clerk to the Parish Council

